

**St. Martin de Porres School School Council Minutes**

**7:00 p.m.**

**October 28, 2019**

**“Lord, light the path and I will lead others!**

**Seigneur, illumine le chemin et je guiderai les autres!”**

0.0 Call to Order at 7:00 pm

1.0 Opening Prayer- Mme de Champlain

2.0 Introductions: Members introduced themselves and completed a sign in sheet.

3.0 Review of the Agenda - The agenda was adopted as read. Stacy 1st, Erika 2nd

4.0 Congratulations and thank you to our new School Council Executive:

**Chair- Tyler Yates**

**Vice-Chair- Ann Berry**

**Secretary- Stacy Thygesen**

**Treasurer- Erica Svanes**

5.0 Business

5.1.1 Annual School Read-A-Thon fundraiser-

- Packages and donation forms were returned on October 17, 2019. This year our goal of \$10,000 was surpassed with a GRAND TOTAL of **\$15,901.15**.
- The following prizes were distributed:  
To the top 3 students who collected the MOST MONEY!  
1st Prize - \$100    2 nd Prize - \$50    3 rd Prize - \$25

The top 3 students who had the Highest Number of Pledges also won!

1 st Prize - \$100

3 rd Prize - 3 prizes of \$25 due to a three way tie!

Due to the awesome participation of the entire school community.... All students will be treated to Ice cream sandwiches!

- Staff have volunteered to take a pie in the face if a certain amount of money is raised - Thank you Mr. Touchette!! 73 students raised \$100 and were entered in this draw to throw a pie! One student from each grade was given a chance to throw a pie.
- A donation of \$20 or more was eligible for a tax receipt. Donations were made payable to Red Deer Catholic Regional School Division #39. A big thank you to Kate Balon, Leah Christiansen and Erica Svanes for counting the donations and for issuing receipts to parents. Receipt writing took a bit longer, so perhaps an

evening would work better next year to allow more parents to volunteer. As a followup to this year's fundraiser the committee will review process and provide feedback to improve efficiency and success of future Read-a-Thons. Thank you cards will be drafted and sent to sponsors. In addition, social media posts will mention and thank sponsors.

#### 5.1.2 Additional Art fundraiser ideas from June, 2019 meeting

- ACORN Cards/Wall Decals/Window Clings. Proceeds are a 60/40 split. School Council will support Mrs. Tara Lawrence in this endeavor. This will assist in collecting additional funds for Fine Arts. Acorn was chosen because it provides a fun and fulfilling experience for our students. Using your child's artwork, Acorn can reproduce the art on items such as cards, calendars, placemats and more. All of their items are of high quality and built to last, but more importantly they will make a wonderful keepsake of your child's school year. They also make fantastic personalized Christmas gifts! **These orders will be due to the school by November 6, 2019.** All materials will be sent home this week (Oct 28 - Nov1), their art work and the order forms. Orders will be home before Christmas. Volunteers needed to help track money and orders on Nov 7, 2019. (Thank you Leah, Jackie, Dianna for volunteering.) Volunteers will also be needed when orders are shipped to the school. We expect to raise between \$1500-\$2500.
- School Council has decided not to pursue hosting a raffle for the Front of House Seats for our Production as our fundraising goals were met.

#### 6.0 Committee Reports/ Chairs

*Please note that a committee may have nothing to report at various times of the year.*

6.1.1 Dawe Run - School Council budgeted \$15 for water. (\$18- actual)

6.1.2 Fundraising- Read-A-Thon- discussed in business

6.1.3 Staff Appreciation- Megan volunteered to chair- Dinner for staff will be provided on the first night of Parent Teacher Conferences.

6.1.4 Winter Fun Night- Cassandra, Megan and Dianna have volunteered. Date will be decided in the future.

6.1.5 Shrove Tuesday- Ann will volunteer. Closer to the date Ann will look for volunteers.

6.1.6 Family Fun Night/ Carnival- (to take place in early June)

6.1.7 Grade 5 Farewell June 23, 2020 at 11:15am- Tyler, Shirley and Ann will volunteer. If Amazing Race theme is used again materials from last year are available.

7.0 Principal Report- Mme de Champlain (included in this document)

7.1.1 Questions arising from Principal's Report: Please see the report in the following link: [Principal's Report- October, 2019](#)

7.1.2 Administrative Procedures -

- The division is seeking feedback on the following Administrative Procedures at this time. These procedures are available on the RDCRS website or in the links provided below. If you have any feedback on these procedures please let Mme de Champlain know before November 20, 2019.

[Administrative Procedure 310 - School and Classroom Management](#)

[Administrative Procedure 114 - Use of Cell Phones and Personal Electronic Devices in Schools](#)

7.1.3 RDCRS Trustee Report - Kim Pasula

- Kim Pasula shared that RDCRS schools are mostly all to capacity or above. It's a good problem to have, perhaps spaces intended for other uses (Learning Commons, etc.) can be converted into a classroom if the need arises. A new Middle School in Red Deer and a new elementary school in Blackfalds are the priorities.
- **GrACE: Grateful Advocates for Catholic Education.** The goal of [GrACE](#) is to advocate for publicly-funded Catholic education across the province of Alberta. It is supported by the Alberta Bishops, Alberta Catholic School Trustees and Catholic School Superintendents of Alberta. Separate Schools and Public Schools have been guaranteed equal funding. The mission of GrACE is to inspire the spirit of Catholic education in order to unite, engage, educate and communicate with one voice on its behalf. GrACE is a partnership of stakeholders resolutely committed to protecting Catholic education within the province of Alberta. Please contact Kim Pasula [kim.pasula@rdcrs.ca](mailto:kim.pasula@rdcrs.ca) if you would like more information on GRACE or feel free to check out the following link for more information <https://www.rdcrcs.ca/board/grace>.

8.0 New Business:

8.1.1 Possible budget expenditures for the 2019-2020 are based on past expenditures.

8.1.2 Starting with an opening balance of \$5719.48+ \$15 350.00 (Read-A-Thon) + \$1500 (projected ACORN generated funds) + \$1000 (projected ACORN generated funds) = \$23 619.48 (TOTAL)

8.1.3 Ann makes a motion to carry over \$5 000 as start up costs for the 2020-2021 school year. Stacy seconded; vote unanimous.

8.1.4 Budget passed as listed below: Ann motioned, Stacy seconded; vote unanimous.

**APPROVED SCHOOL COUNCIL BUDGET FOR 2019-2020**

<b>Allocated Funds</b>	<b>Budgeted 2019/2010</b>
Dawe Run	\$30
Read-A-Thon	\$550
Staff Appreciation	\$400
Winter Fun Night	\$250
Carnival	\$1,500
Grade 5 Farewell	\$500
Shrove Tuesday	\$150
Ducks	\$250
Student Recognition	\$1,500
Numeracy Enhancement	\$1,000
Art Zone Enhancement	\$3,000
Gym Equipment	\$700
Kindergarten Field Trips	\$1,800
Grade 1 Field Trips	\$1,500
Grade 2 Field Trips	\$1,500
Grade 3 Field Trips	\$1,500
Grade 4 Field Trips	\$1,500
Grade 5 Field Trips	\$1,500
<b>Total</b>	<b>\$19,130</b>

9.0 Announcements/ Correspondence

9.1.1 Next meeting date will be on November 18 at 7 pm.

Future meeting dates are as follows with all meetings beginning at 7 pm:

**November 18; January 13; February 10; March 9; May 11; June 8**

10.0 Closing Reflection- Mme de Champlain

11.0 The meeting was adjourned at 8:47pm.

## St. Martin de Porres Principal's Report Highlights for the School Council Meeting- October 28, 2019

### Accountability Pillar... CELEBRATE OUR AMAZING REPORT CARD RESULTS!

Measure Category	Measure	St. Martin De Porres School			Alberta			Measure Evaluation		
		Current Result	Prev Year Result	Prev 3 Year Average	Current Result	Prev Year Result	Prev 3 Year Average	Achievement	Improvement	Overall
Safe and Caring Schools	Safe and Caring	95.6%	95.1%	94.9%	89.0%	89.0%	89.3%	Very High	Maintained	Excellent
Student Learning Opportunities	Program of Studies	96.9%	94.3%	93.7%	82.2%	81.8%	81.9%	Very High	Maintained	Excellent
	Education Quality	93.6%	92.7%	92.8%	90.2%	90.0%	90.1%	Very High	Maintained	Excellent
Preparation for Lifelong Learning, World of Work, Citizenship	Work Preparation	83.3%	82.2%	86.9%	83.0%	82.4%	82.6%	High	Maintained	Good
	Citizenship	94.2%	91.4%	92.8%	82.9%	83.0%	83.5%	Very High	Maintained	Excellent
Parental Involvement	Parental Involvement	80.8%	88.4%	87.9%	81.3%	81.2%	81.1%	High	Maintained	Good
Continuous Improvement	School Improvement	90.2%	81.1%	88.8%	81.0%	80.3%	81.0%	Very High	Maintained	Excellent

- The two areas we will continue to improve are work preparation and parental involvement.

### Faith in our School...

- A BIG thank you to Ms. McLean for leading our September assembly celebration and for sharing a beautiful video presentation of how her grade 2 students shine their light.
- On September 28, students and staff participated in Orange Shirt Day- Every Child Matters! Orange Shirt Day is an opportunity for First Nations, local governments, schools and communities to come together in the spirit of reconciliation and hope for generations of children to come.
- On October 2, our Grade 4 students came together with all other Grade 4 students in our school division to receive their very own Bible! St. Mary's Church was filled to the brim with students, staff and family members who celebrated mass and the blessing and distribution of the Bibles. Our students will use these Bibles as a key part of their learning this year. Sincere thanks to the Red Deer Catholic School Board Trustees for funding this very important initiative.
- We celebrated our Thanksgiving Mass on October 11, 2019 at Sacred Heart Parish. Special thanks to Mr. Touchette and Mrs. Walsh and Grade 4T and 1Ws for organizing our celebration of Thanksgiving! Parents are always welcome to join us!

### Terry Fox Run and Drive Away Hunger Campaign

- A BIG thank you to our school community for their donations in support of Terry Fox! Our school collected over \$404.00 which almost doubled the \$205.00 we collected last year! GREAT JOB SMP!

- Special thanks to everyone who supported the annual Drive Away Hunger campaign by filling Mrs. McCullough's office with non-perishable food. We collected 825 lbs of food which amounts to 975 meals! Last year the FCC generously supported our Hatching Program by donating \$800 to buy an incubator. It was great to collect food to reciprocate their generosity!

### **Enrollments**

- Our enrolments as of September 30 were 265 with 5 additional students arriving since that date! This is a huge celebration as this is the highest our enrollments have been in 4 years! Thanks to all of our families for promoting our amazing school, the only Catholic Fine Arts school in Red Deer!
- Due to this increase in our enrollment, we were able to hire an additional Grade 3 teacher. The hiring of an additional Grade 3 teacher allowed our school community to offer one Grade 3 classroom with two full-time teachers and three Grade 4 classrooms. Due to this change, Mr. Touchette's Grade 3/4 classroom transitioned to a Grade 4 classroom. With pleasure, we welcomed Mrs. Courtney O'Brien to our team. Mrs. O'Brien is co-teaching all Grade 3 students along with Mrs. McMullen. We are excited to have all Grade 3 students working together in community with two great teachers each and every day! Mr. Touchette, Mrs. Junck and Ms. Kostenuk will continue to teach Grade 4. Please note that all families with students transitioning to new classrooms received a phone call from our administrative team in order to help prepare their child for the transition.

### **What's New at St. Martin's!**

- As a result of parent feedback, we will be hosting this year's show, ***Back to the Manger***, on an additional evening to ensure our St. Martin families are able to participate in this event! To help pay for our increase in costs, we will be asking for donations to our fine arts program!
- The production will take place **December 17 in the evening and December 18th** in both the afternoon and in the evening. To help with increased costs in renting the college for 2 days, donations will be graciously accepted!
- Our second CREATE of the year is scheduled on the afternoon of October 31. The theme is Halloween.

### **Parent Communication**

- Parents are always welcome and encouraged to discuss questions or concerns directly with the classroom teacher or the school principal.

### **Administrative Procedures**

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- These administrative procedures are available on the RDCRS website or in the links provided above. If you have any feedback on these procedures please let Mme de Champlain know before November 20, 2019.